



Supplier Announcement 2024 Policy Reminder and Schedule Update

October 31, 2024

Valued General Atomics (GA) Supplier,

Thank you for the services and support your company provided to GA in 2024.

Policy Reminders

GA's policy is to comply with all laws governing its domestic and foreign operations, and to conduct its affairs in keeping with the highest moral, legal, and ethical standards. GA expects the same commitment to lawful, moral, and ethical behavior from the companies we procure goods and services from.

Our Code of Business Ethics and Standards of Conduct prohibits all GA employees and representatives who transact company business, or who are able to influence company business, from accepting supplier-sponsored entertainment, reimbursements for travel, hotel expenses or speaker fees; any financial favors, loans, or other compensations; or gifts or gratuities. The only exception to this policy is advertising novelties of a nominal value marked with your company name.

As well, our [Supplier Code of Conduct](#) prohibits Suppliers from offering, soliciting or accepting (directly or indirectly) any gratuity, gift, favor, entertainment, loan, or anything of monetary value when dealing with GA representatives.

Non-compliance with these standards could result in disciplinary action of the GA employee, and possible loss of business to the supplier.

End-of-Year Receiving Operations

In preparation for the end-of-year, we ask that you do not schedule any shipments for receipt at GA from December 23, 2024, through January 3, 2025, unless you are specifically instructed to do so by a GA Purchasing Representative. GA will be open during this time, but with a minimum level of support.

Again, thank you for your support in 2024. From the entire GA Team, best wishes for your continued success in 2025.

General Atomics